# 2019 Election Preparation Webinar
# Frequently Asked Questions (FAQ)

**Description of how Post Supplemental Poll Book is populated.**
Late registrations entered BEFORE poll books are printed will appear in the Supplemental section of the printed poll book and on the Poll Book screen in WisVote. Any late voter registration entered AFTER poll books are printed will not appear on the printed poll book, but will be added to the Post Supplemental section of the Poll Book screen in WisVote on Election Day.

**There are times DL is not shown on Reg. List Alert for duplicate voters, how do we handle this duplicate name?**

Look at the fields of information provided like the voter's last name, first name, middle name, date of birth, SSN, previous addresses etc. to make your judgment of whether the voters are duplicates. If you do not feel confident that the voters are duplicates, you may temporarily leave it while you research it further. If your research does not lead you to a conclusion and you still do not feel confident, you can decline that match.

**Does WisVote automatically list Indefinitely Confined Voters for each election, or do they have to be re-entered?**

Indefinitely Confined Absentee voters will automatically be listed for each election. If a ballot is not returned after a spring or general election, a letter informing the voter that the absentee request will be canceled unless the voter applies for renewal within 30 days, should be mailed to the voter. If the voter responds to the letter, the Indefinitely Confined application stays active; if the voter does not respond to the letter, the Indefinitely Confined application may be cancelled.

**When should we, and when should we NOT merge duplicate voters?**

Merge duplicate voters prior to printing poll books and after an election is **closed** on WisVote. Do not process do any Reg List Alerts or merge any voters prior to reconciling and closing an election.

**Will MyVote Online Voter Registration shut down during the Spring Primary for all municipalities, or just the municipalities that have an election?**

Voters in an area conducting a primary will be able to register to vote online via MyVote or by mail until January 30, in the municipal clerk's office until February 15, or at their polling place on the day of the primary. If the municipality is not conducting a primary, voters will still be able to register in January and February, via MyVote, by mail, or in the clerk's office without interruption.

**Is there a way to print a map of a school district form WisVote?**

There is no way to print school district maps from the WisVote Website.

**Do candidate and contest ballot position numbers carry-over from previous elections, or do I need to enter them each time?**

You will need to enter a Candidate Ballot Position for each candidate for each election, this ballot position number does not roll over from election to election. However, Contest Ballot Position for each regularly scheduled contest will automatically roll over; you will not need to go into each contest to give it a ballot position. You will only add a Ballot Position number for referenda that you are responsible for entering.

**Do you need to wait 30 days after sending a DMV Check Non-Match Letter to click 'No Further Action Required?**

You do not need to wait the 30 days to click 'No Further Action Required'. This can be done immediately after sending the DMV Check Non-Match Letter.

**The letters do not work for us. Do you know why?**

The 'Send Letter' button on the DMV Checks Non-Match page is currently under development and is not accessible at this time. However, you can access the Letters function and the 'DMV Check Non-Match Letter' in the actual voter record itself.